



**UNITED STATES MARINE CORPS**  
MANPOWER INFORMATION SYSTEMS SUPPORT ACTIVITY  
1500 E. BANNISTER ROAD  
KANSAS CITY, MISSOURI 64197-0520

IN REPLY REFER TO  
1080  
IAB  
19 Oct 04

ONLINE USER MANUAL UPDATE NOTICE 9-04

Subj: MARINE CORPS TOTAL FORCES SYSTEM PERSONNEL REPORTING  
INSTRUCTION USERS MANUAL (MCTFSPRIUM)

1. Purpose. To provide information concerning recent updates to the MCTFSPRIUM, changes are highlighted in green. Update notices since SR 2-04 are 9-04.

2. Summary of Changes.

a. Chapter 1. Removed paragraph 10102.2.f AOWP - Automated Order Writing Process (SR 2-04); Removed the last sentence from paragraph 10100.5 (Change submitted by Sgt Reese Langlois, M&RA); Changed Host on Demand to WRQ Reflection (Change submitted by Sgt Reese Langlois, M&RA); Changed CMF to MCTFS Host On Demand (Change submitted by Sgt Reese Langlois, M&RA); Changed Chapter 9 to Chapter 12 (Change submitted by Sgt Reese Langlois, M&RA).

b. Chapter 2. Removed SR 1-03 and SR 2-02 references from Section 1 (Change submitted by Sgt Reese Langlois, M&RA); Removed Schools from the VF03 description and added VF12 and VF13 for the Validation and Extract File Menu Process in Section 4 (Change submitted by Sgt Reese Langlois, M&RA); Changed Jumps to TFS, added T = TSP and changed VHA to BAH on the TRS Remark Summary description (Change submitted by Sgt Reese Langlois, M&RA).

c. Chapter 4. Added NOTE 2 under Weight Control assignment (Change submitted by Mr Wagner, MISSA).

d. Chapter 5. Added new TTC 499 006 ORM TRAINING to Section 12, UNIT TRAINING (SR 2-04); Paragraph 51301.3.b showed Figure 5-3 for Weapons Codes, this was incorrect, changed to Figure 5-4 (Change submitted by Karen Bixler, MOBCOM); In Section 5, added the advisory information on counseling a member on his/her CSB options and election when changing a member's Original Entry Date with TTC 064 000 (SR 2-04).

e. Chapter 6. Removed number 22. from References MCO 1326.5 AWOP (SR 2-04); Paragraph 60215 and 60215.6.f.(3).(a), replaced 'one middle initial' with 'full middle name' (Change submitted by Sgt Reese Langlois, M&RA); Paragraph 60215.3, replaced the word 'Navy' with 'Civilian, Other service and Foreign Service personnel' (Change submitted by Sgt Reese Langlois, M&RA); Added TTC 216 001 to Chapter 6, Section 5 Introduction (Change submitted by Sgt Reese Langlois, M&RA); Removed TTC's 446 000, 450 000, 451 000, 452 000, and 453 000 from Chapter 6, Section 5 Introduction (Change submitted by Sgt Reese Langlois, M&RA).

f. Chapter 7. Added paragraph 3 to ACCEPT PERMANENT OFFICER APPOINTMENT (TTC 054) for new sequence 005. (SR 2-04)

g. Chapter 8. In paragraph 80604.2b, changed 2002 to 2004 and updated the dollar amounts(DFAS SR 2-04).

h. Chapter 9. Added Section 16, NATIONAL CALL TO SERVICE (NCS).(MT522);Modified TTC 457 XXX and 466 XXX for Aviation Career Incentive Pay (ACIP) (SR 2-04); Added new TTC 899 000 and TTC 899 001 for reporting Hostile Fire (HF)/Imminent Danger Pay (IDP) on Reserve members (DFAS SR 2-04);Added information on Combat Zone Tax Exclusion (CZTE) (DFAS SR 2-04).

i. Chapter 10. Note 3 added to CRCR Certification Date TTC 922 (SR 2-04).

j. Chapter 11. Added new TTC 899 000 and TTC 899 001 for reporting Hostile Fire (HF)/Imminent Danger Pay (IDP) on Reserve members (DFAS SR 2-04).

k. Chapter 12. Corrected auditng procedures due to BTR being removed from Service Record (Change submitted by Jerry Welch, MIO).

l. Changed MROA to MCRC throughout the MCTFSPRIUM (Change submitted by Sgt Reese Langlois, M&RA);Changed MHP-10 to MRC throughout the MCTFSPRIUM (Change submitted by Sgt Reese Langlois, M&RA).

3. Point of contact for changes or updates is CWO-3 Brad Acuff, MISSA, e:mail [AcuffBJ@MFR.USMC.MIL](mailto:AcuffBJ@MFR.USMC.MIL).

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